

Muhlenberg College Summer Music Theatre Quality of Life Grant Application 2020

Additional Information, Pursuant to the Requirements of Ordinance No. 2017-131 Section 610.C.1

- **Current and previous FY budgets submitted in separate document.**
- **Audited financial statements for Muhlenberg College submitted in separate document.**
- **Positions of all employees, officers and board members who receive \$50,000 or more in annual compensation.**

Muhlenberg Summer Music Theatre (MSMT) is an operation of Muhlenberg College. All MSMT staff fall into one of two categories: those production staff contracted specifically for MSMT productions, such as directors, designers, musicians, box office workers, and actors; and those staff who operate MSMT as part of their staff positions at Muhlenberg's Theatre & Dance Department. The latter category includes administrative staff, artistic leadership, and technical supervisors such as the costume shop manager, scene shop manager, and electrics coordinator.

MSMT operations constitute between one-sixth and one-quarter of the work of the latter category of full-time Muhlenberg faculty and staff. The majority of their responsibilities pertain to the operation of the Muhlenberg Theatre & Dance Department and its co-curricular production series. Based on the pro-rated portion of their salary received for MSMT functions and responsibilities, no member of the MSMT staff receives compensation of \$50,000 or more.

The members of the MSMT staff who receive compensation of \$50,000 or more for *all* of their responsibilities at Muhlenberg College, including those not pertaining to MSMT are:

- Artistic Director Charles Richter (part of his role as Professor of Theatre and Director of Theatre for the department)
- Production Manager Curtis Dretsch (part of his role as Professor of Theatre and Director of Technical Theatre for the department)
- General Manager Jess Bien
- Marketing & Development Manager Scott Snyder
- Technical Director Damon Gelb
- Resident Master Electrician Paul E. Theisen, Jr.

- Costume Shop Manager Caroline Cook

• **Total compensation of the organization's five highest compensated individuals.**

Based on the pro-rated salary designation described above, based on the proportion of their job responsibilities having to do with Muhlenberg Summer Music Theatre, the total MSMT-related annual compensation of the five highest-compensated employees is approximately **\$128,000**. The *total* compensation of those five individuals, including other responsibilities, is approximately \$674,000.

- List of all funding sources and the total amount received from each funding source for the previous year.

Ticket Sales	\$269,144
Subscriptions	\$31,130
Concessions	\$2,306
Advertising.....	\$9,870
Box Office Fees	\$3,215
Individual Contributions.....	\$7,828
Government Grants	\$8,00
Lehigh County Quality of Life	\$3,000
Pennsylvania Council on the Arts	\$5,000
Foundation Grants	\$15,000
William B. Butz Memorial Fund.....	\$10,000
Baker Foundation	\$5,000
Corporate Sponsorship	\$28,000
Muhlenberg College	\$20,000
Bank of America	\$1,000
Davison & McCarthy	\$1,000
Albarell Electric	\$1,000
LV Educators Credit Union	\$1,000
Johnson Controls.....	\$500
Other Contributions (<\$500).....	\$3,500

- List of all funding sources and the total amount received from each funding source for the current year, and a list of all pending applications for funding, including the amount requested.

<i>Ticket Sales</i>	\$257,000
<i>Subscriptions</i>	\$28,000
<i>Concessions</i>	\$1,000
<i>Advertising</i>	\$11,500
<i>Box Office Fees</i>	\$2,500
<i>Individual Contributions</i>	\$10,000
Government Grants	\$8,000
Lehigh County Quality of Life	\$3,000
Pennsylvania Council on the Arts	\$5,000
Foundation Grants	\$18,000
William B. Butz Memorial Fund.....	\$13,000
Baker Foundation	\$5,000
<i>Corporate Sponsorship</i>	\$28,000
Muhlenberg College	\$20,000
Bank of America	\$1,000
Davison & McCarthy	\$1,000
Albarell Electric	\$1,000
LV Educators Credit Union	\$1,000
<i>Other (requests pending)</i>	\$4,000

Budgeted/not yet earned and pending approval in italics.